USER'S MANUAL

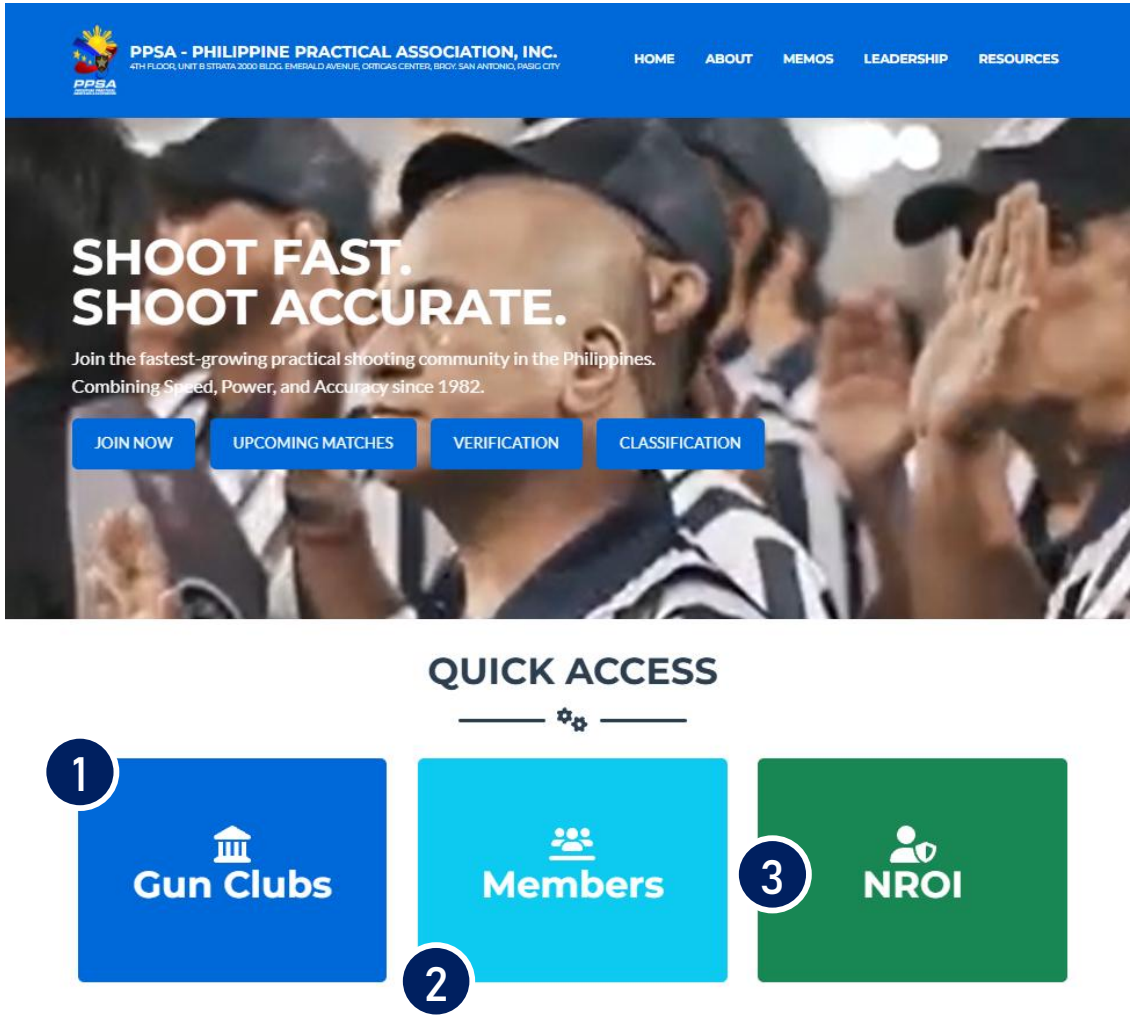
PPSA

PHILIPPINE PRACTICAL SHOOTING ASSOCIATION

PPSA WEBSITE

www.ppsa-ipsc.com

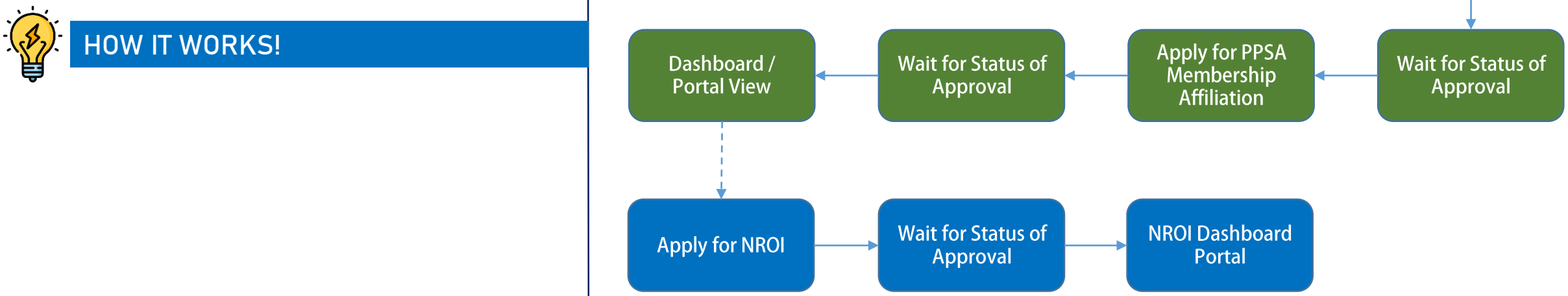
1. Gun Clubs
2. Members
3. NROI



MEMBERSHIP

FLOWCHART

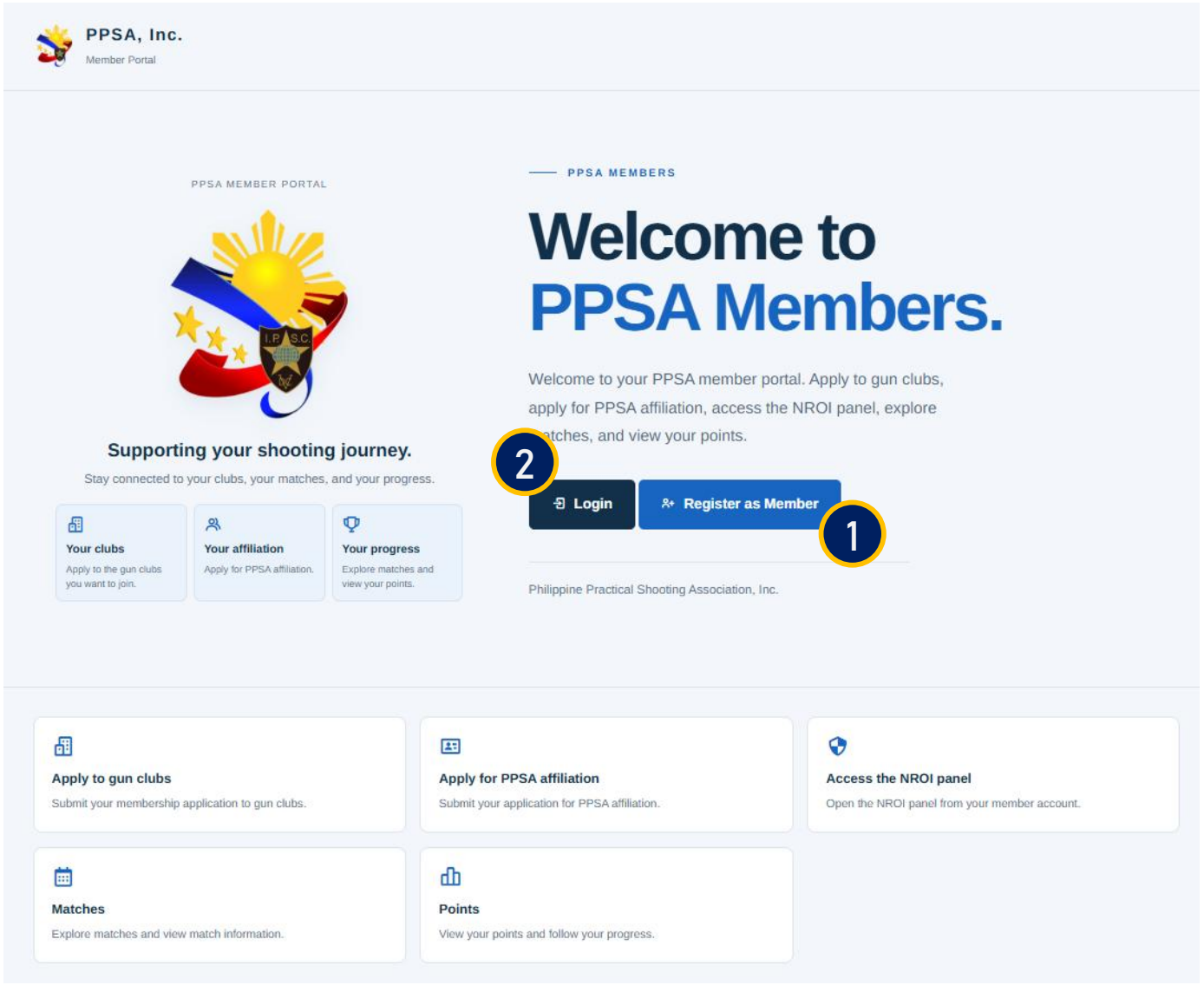
HOW IT WORKS!



MEMBERSHIP

Manage Member's Profile, Apply for Matches, Classification and Range Officers

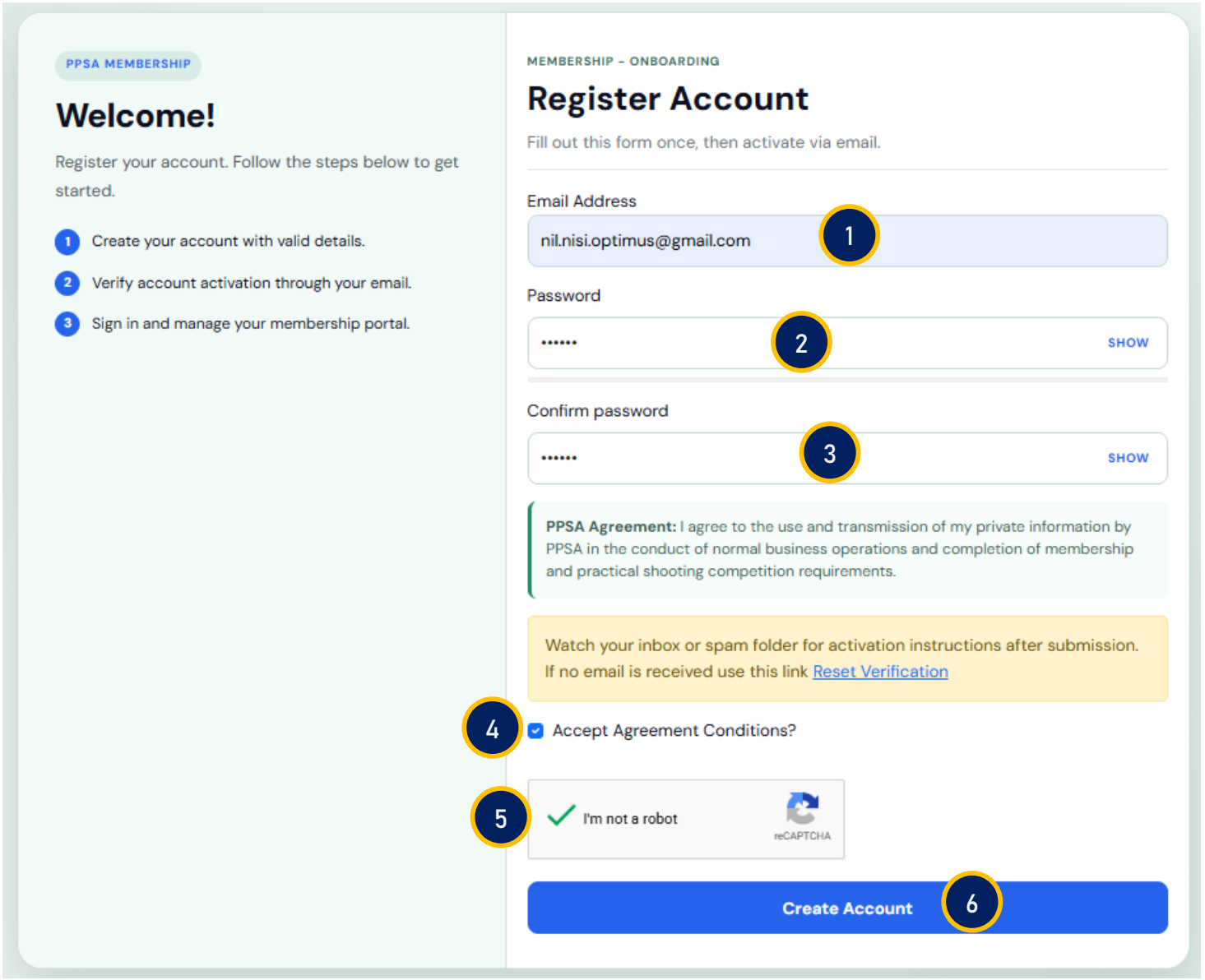
1. Registered New Member
2. LogIn



MEMBERSHIP

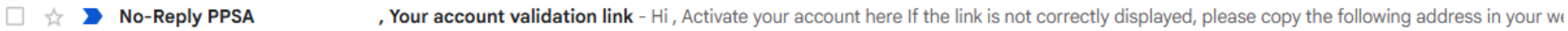
Registering New Member

1. Member Email Address
2. Create Password
3. Confirm Password
4. Accept Agreement Conditions?
5. Click I'm not a robot
   It checks whether you're a real person or an automated computer program (a bot)
6. Create Account



MEMBERSHIP

Email Verification

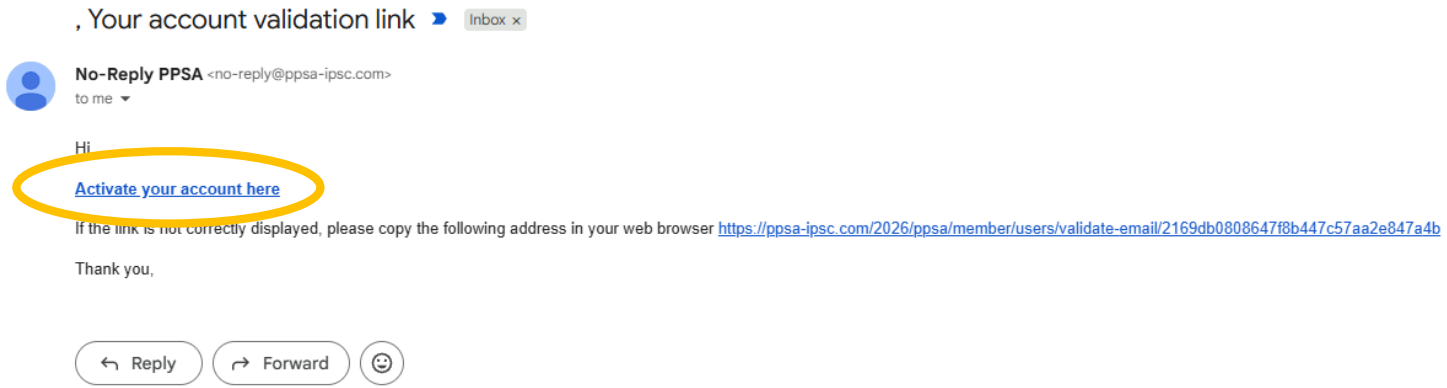




Activate your member account!

Once you activate your account, you can now log in.

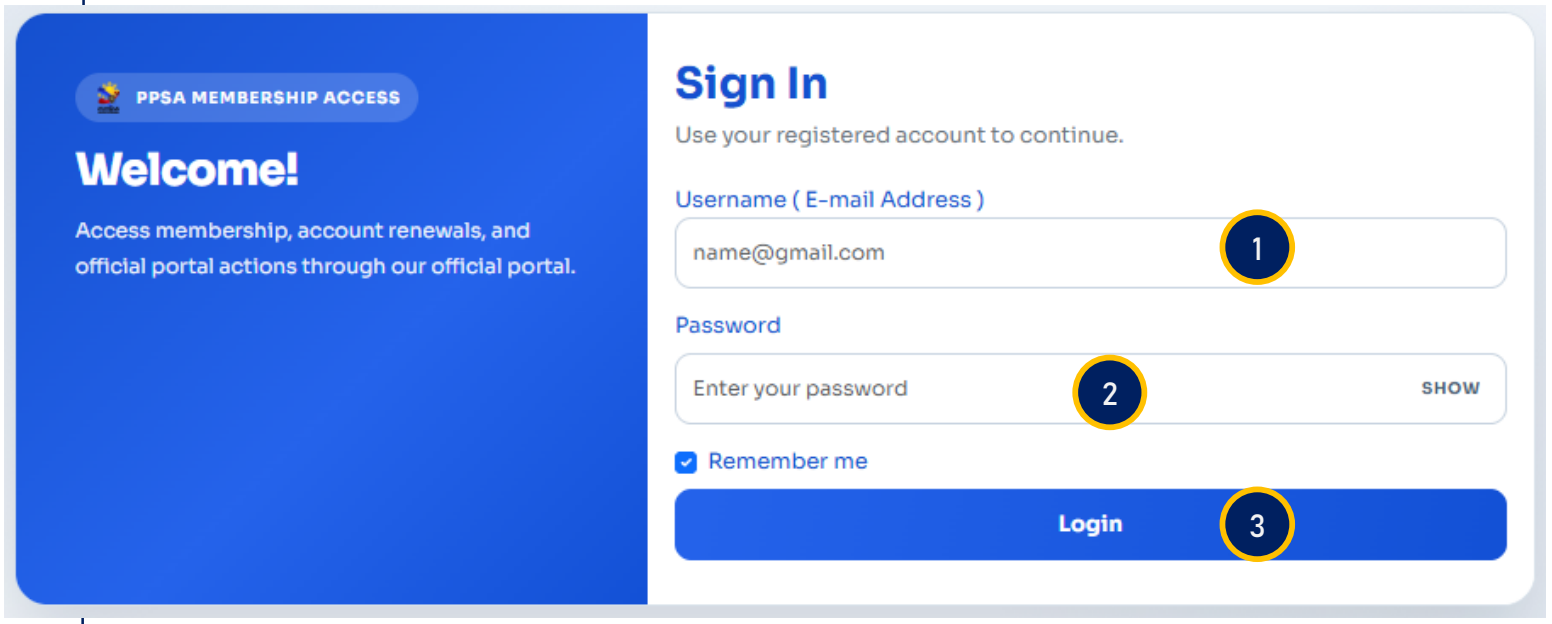
Note : Check you INBOX or SPAM



MEMBERSHIP

Accessing your Member Accounts

1. Username
2. Password
3. Login Button



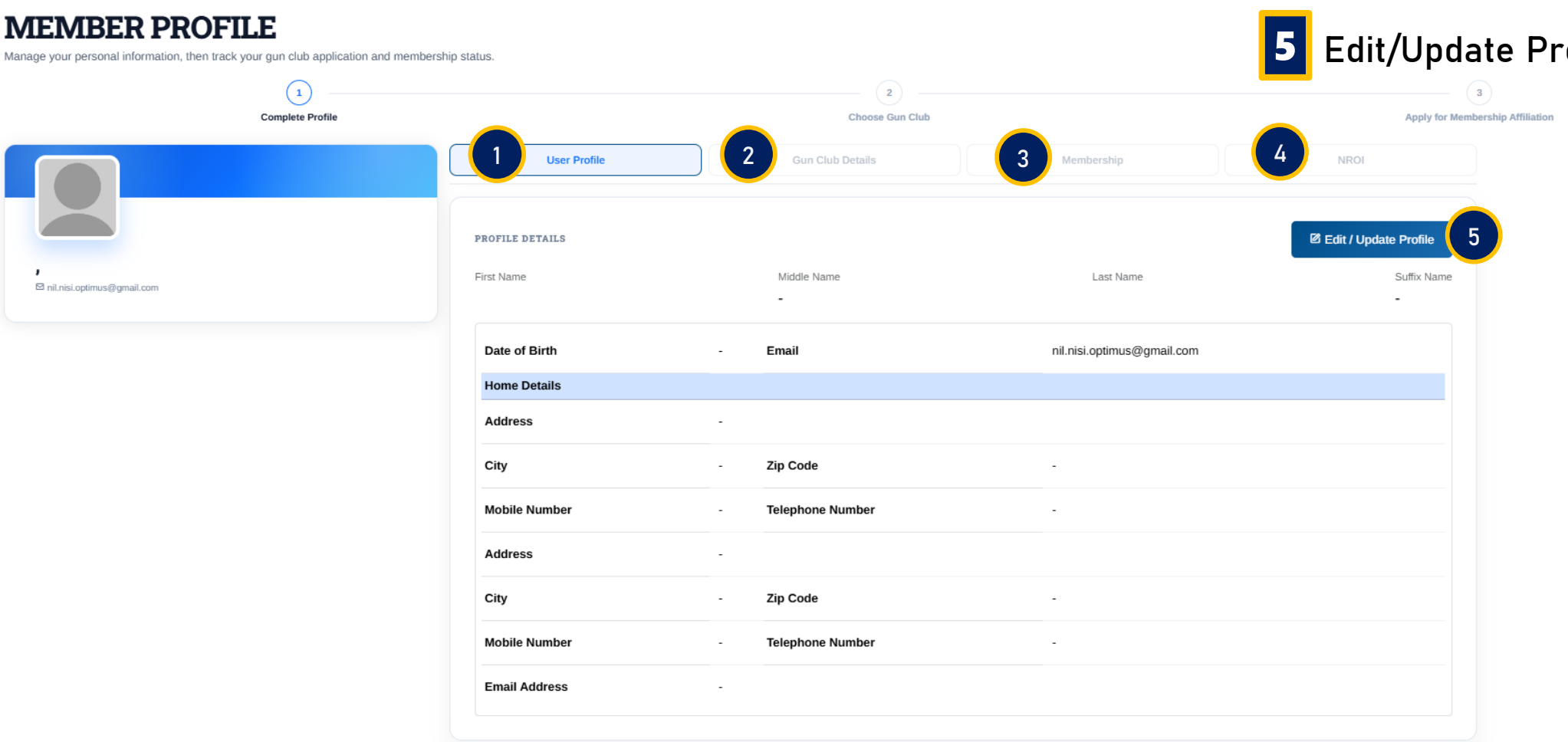
Note : You can show you password by clicking the “SHOW” text

MEMBERSHIP

Fill-Up your Member Information Data

Click for Member Profile Data

1. User Profile
2. Gun Club Details
3. Membership
4. NROI
5. Edit/Update Profile

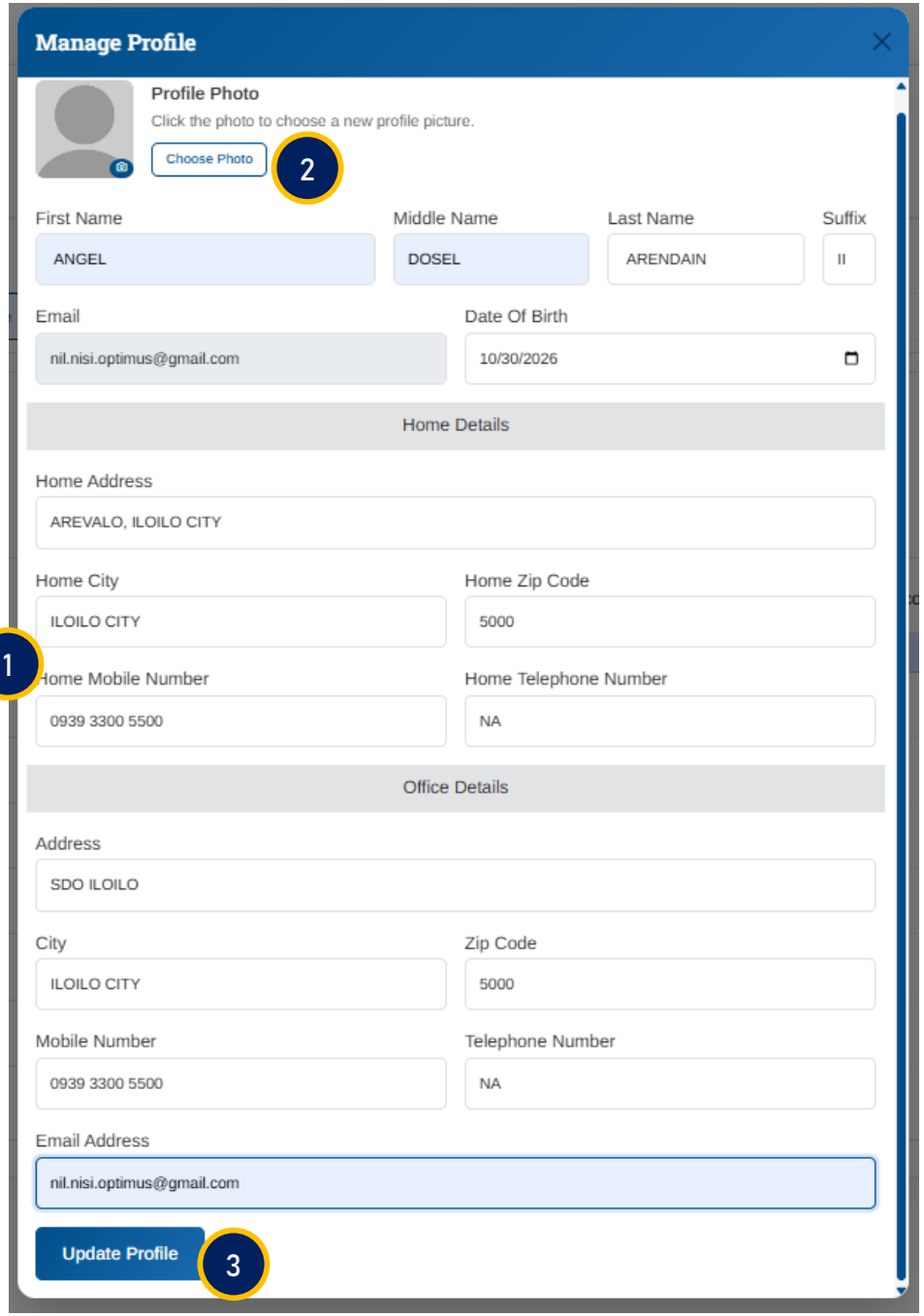


MEMBERSHIP

User Profile

1. Member Data
2. Upload Photo
   (2x2 Passport Size)
3. Update Profile

Note :
1. All fields are required
2. Empty data, put “NA”
3. No Photo, Cannot proceed to the next.

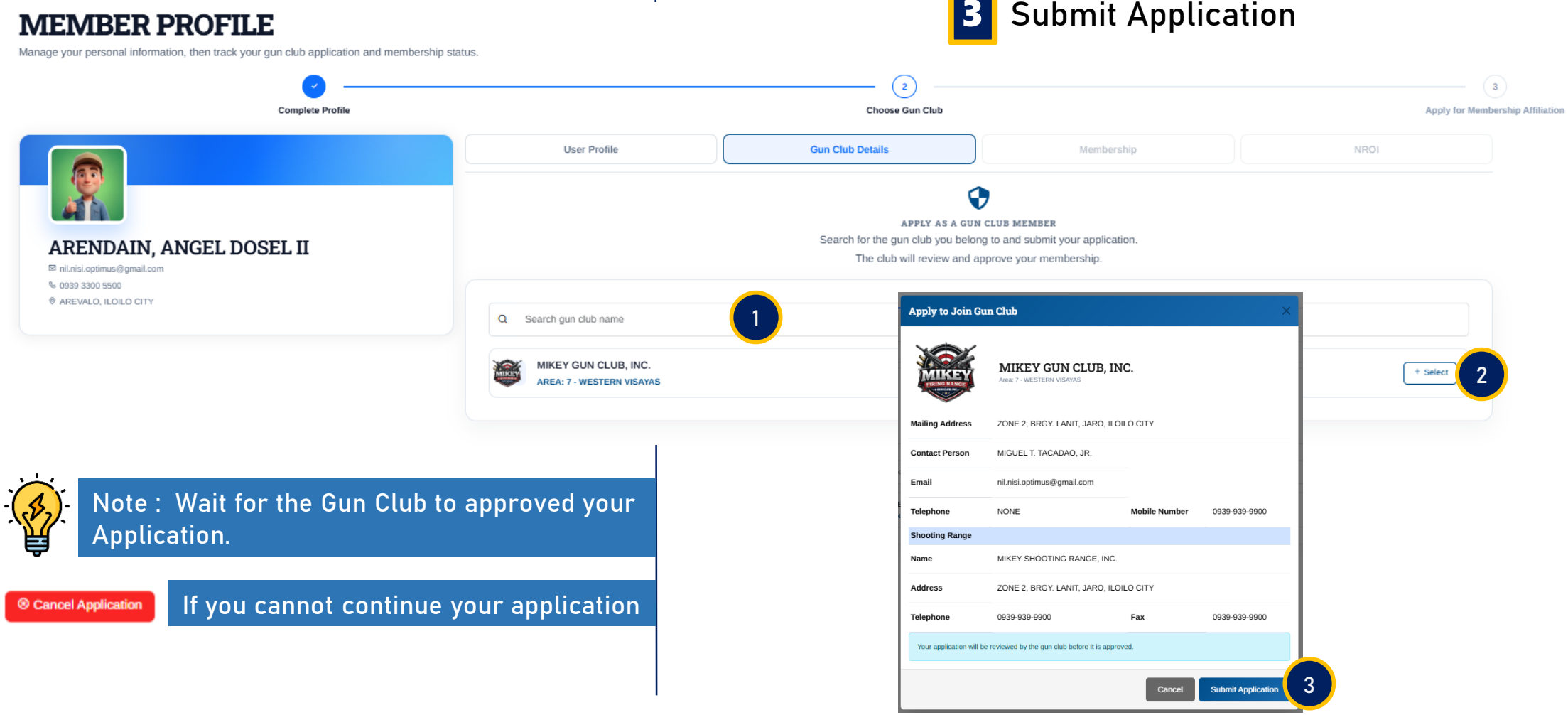


MEMBERSHIP

Gun Club Details Application

Click for Member Profile Data

1. Search Gun Club Preferred
2. Click Select
3. Submit Application



Note : Wait for the Gun Club to approved your Application.

Cancel Application

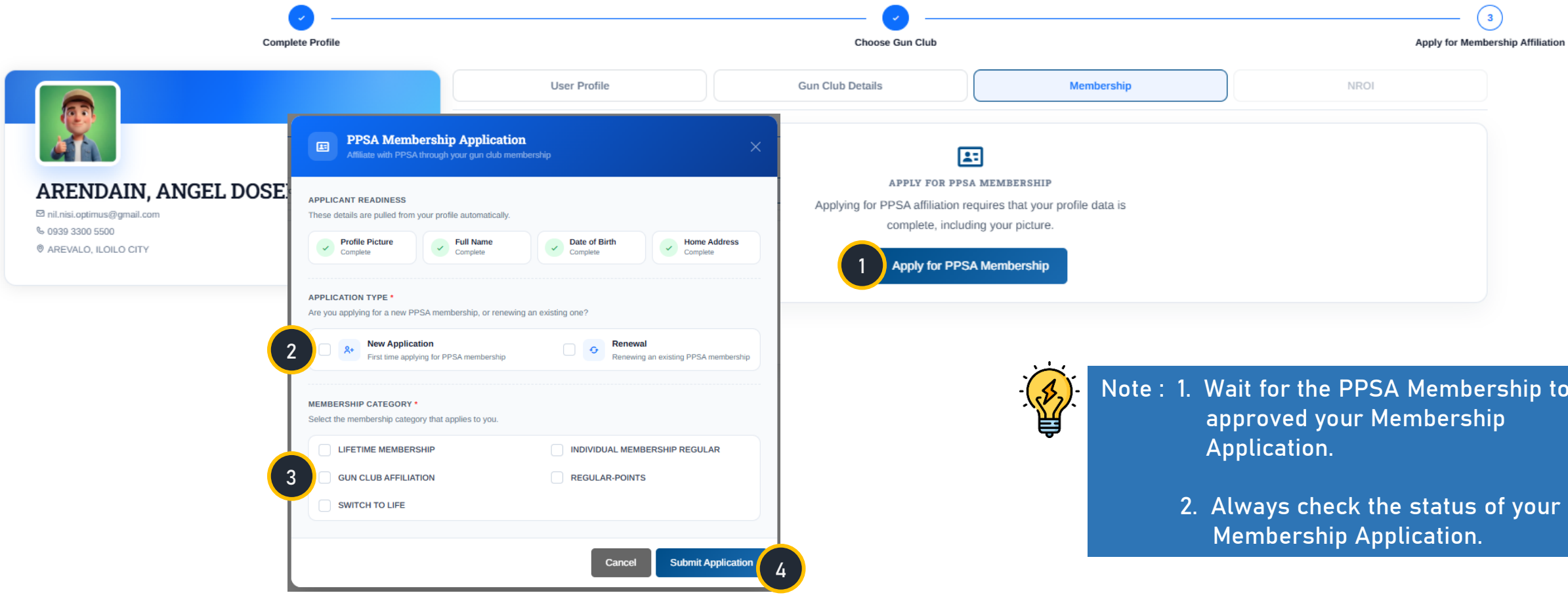
If you cannot continue your application

MEMBERSHIP

Apply for PPSA Membership

PPSA Membership Application

1. Apply for PPSA Membership
2. Application Type
3. Membership Category
4. Submit Application



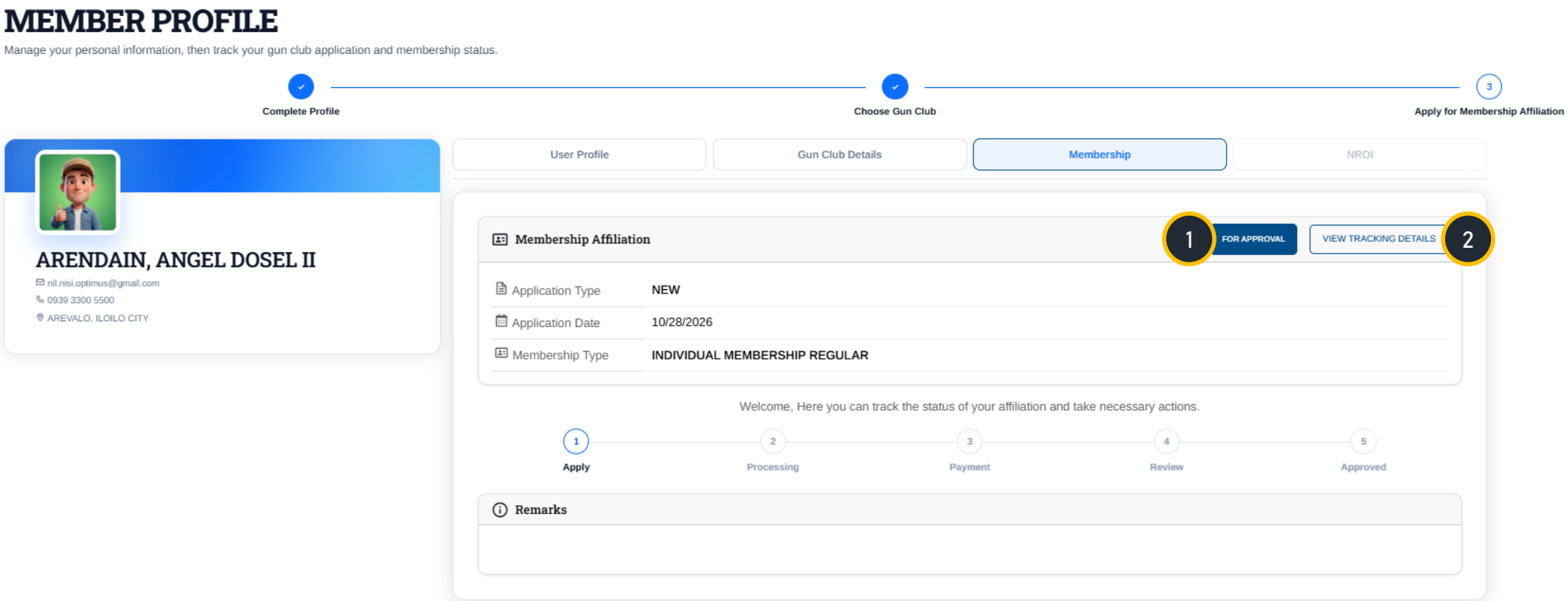
Note :
1. Wait for the PPSA Membership to approved your Membership Application.
2. Always check the status of your Membership Application.

MEMBERSHIP

PPSA Membership Application

PPSA Membership

1. Status of Application
2. Tracking of Application

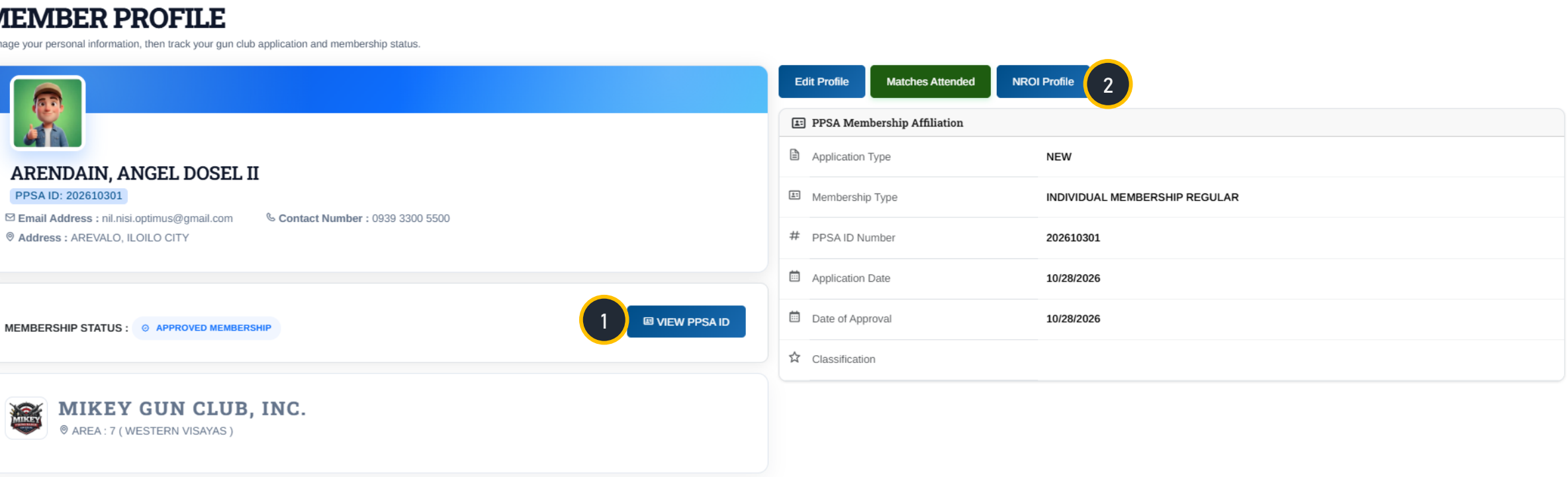


MEMBERSHIP

Approved Membership

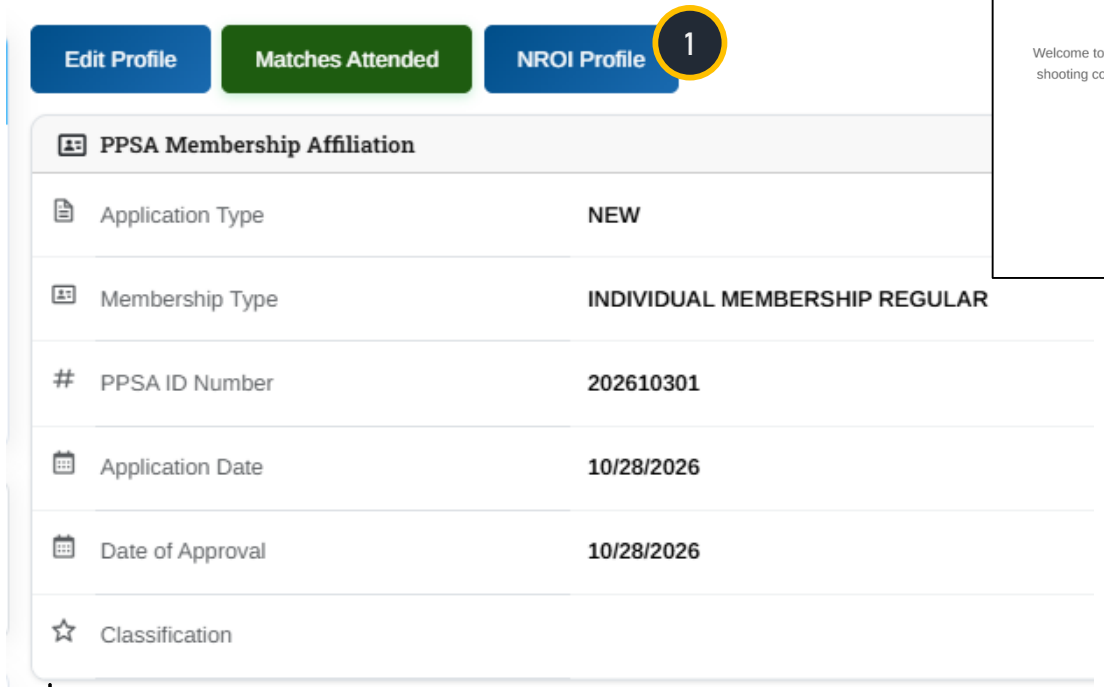
PPSA Membership

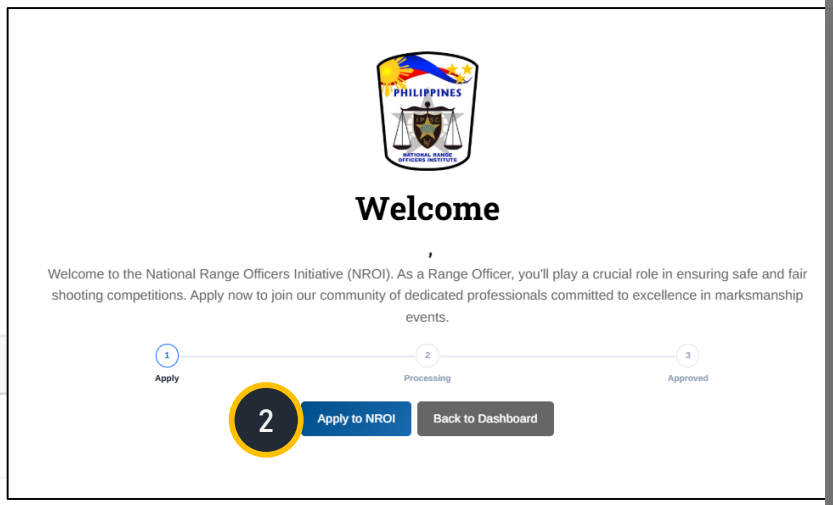
1. View PPSA ID
2. NROI Profile will display

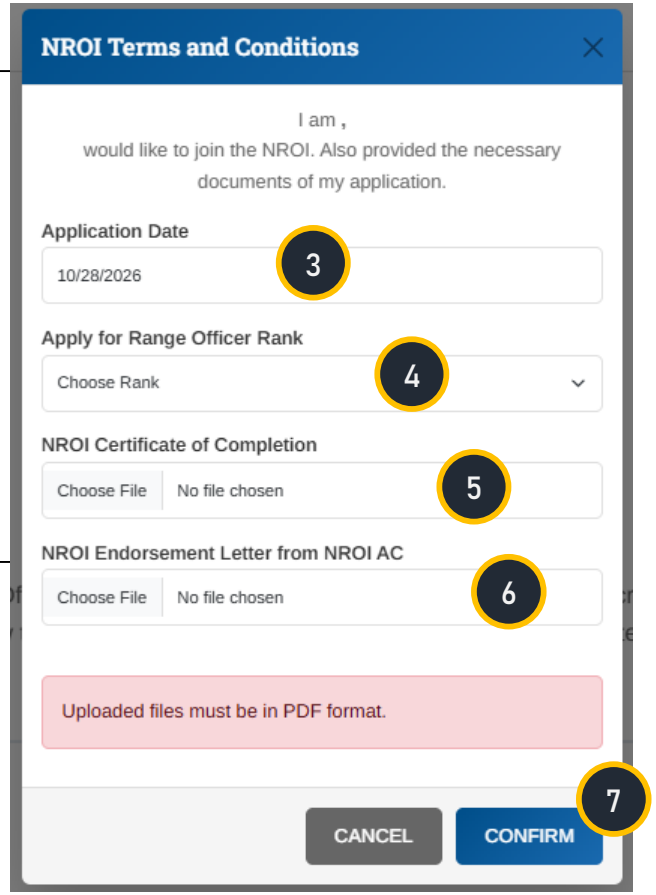


MEMBERSHIP

Applying for NROI







NROI Membership

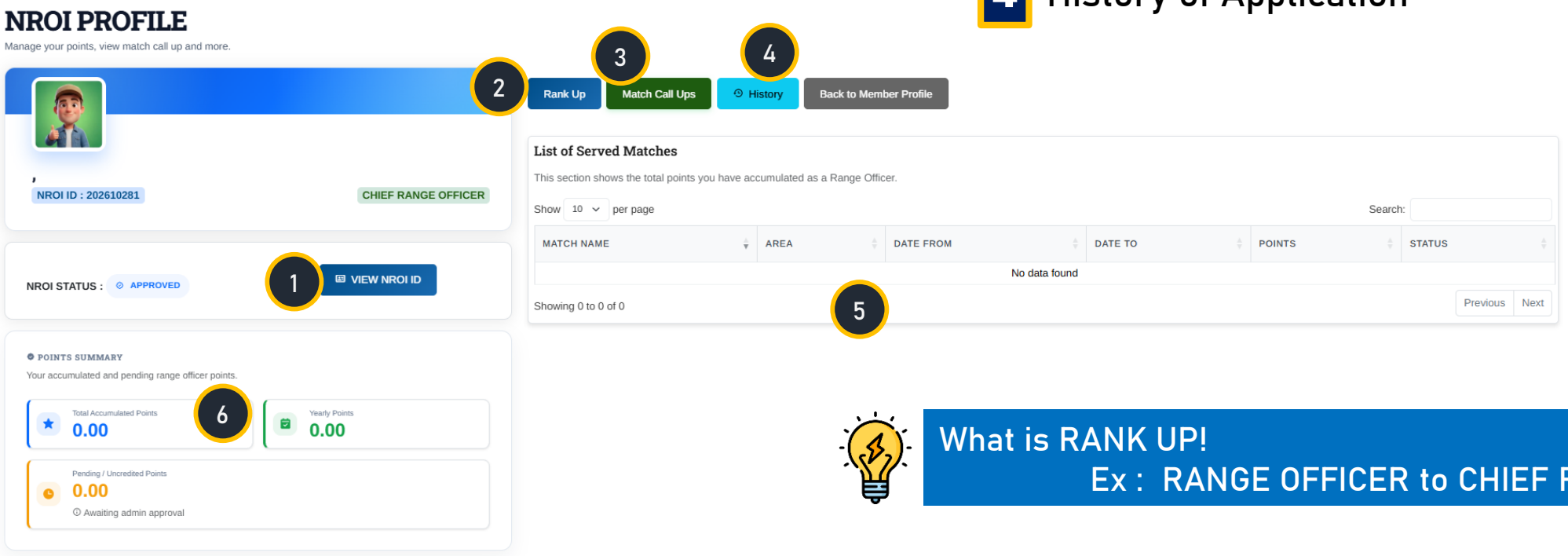
1. Click NROI Profile
2. Click Apply for NROI
3. Application Date
4. Range Officer Rank
5. Certificate of Completion
6. Endorsement Letter from NROI AC
7. Confirm

MEMBERSHIP

NROI Profile

NROI Approved Membership!

1. View NROI ID
2. Rank UP (In case you apply for next level)
3. Match Call-Up
4. History of Application
5. List of Match Served
6. Points Summary



What is RANK UP!

Ex : RANGE OFFICER to CHIEF RANGE OFFICER

MEMBERSHIP

OTHERS



Frequently Ask Question?

1 In applying PPSA Membership?

Members must apply first to Gun Club Membership before applying for the PPSA Membership Affiliation.

2 Can I transfer my Gun Club Membership to other Gun Club?

Yes, as long as you did not apply for PPSA Membership Affiliation. But if you already applied for PPSA Membership Affiliation, you cannot transfer to another Gun Club until the annual membership expires.

3 How can I know if I'm approved with my PPSA membership affiliation?

You can always check the status of your application from your dashboard or portal from time to time.

4 Can a Range Officer apply for Match Call-Up?

Yes, as long as you have renewed your PPSA membership affiliation. But if you did not apply for or approved membership affiliation, you cannot apply for Match Call-Up because you cannot view any match.